

# VineTrust

Connecting People to Change Lives

## **EXPEDITIONS & EDUCATION PROGRAMME COORDINATOR**



**Position:** Expeditions & Education Programme Coordinator

Full time (36 hours per week)

**Organization:** Vine Trust

**Salary:** from £28,000 to £32,000 depending on experience.

**Location:** Flexible hybrid arrangement – combination of Vine Trust Barge (Edinburgh) and remote working.

**About Vine Trust:**

Vine Trust is an international development charity which works with partners to strengthen health systems and support construction projects in Peru and Tanzania.

A fundamental element of Vine Trust's working model is that of connecting volunteers to these long-term partnerships, a dynamic which provides significant reciprocal learning and training opportunities and the advancement of the programme's targeted outcomes.

As an organisation, Vine Trust's activities have developed considerably since it was first established in 1985. Responding to needs which have been shared with Vine Trust by its partners in Peru and Tanzania, we have supported their work in a variety of different ways, including:

- Delivery of 3 medical ships to the Amazon Hope Medical Programme (Peru) which have helped provide over 2 million medical consultations.
- Introduction of the first ever medical ship on Tanzanian Lake Victoria, which has delivered over 400,000 medical consultations, transforming the programme into the largest healthcare provider to islands in the Kagera region.
- Over 4,200 volunteers who have participated in medical, school or adult team expeditions to Peru and Tanzania.
- 142 small homes for vulnerable families in the Kilimanjaro region of Tanzania.
- 4 large homes for orphaned children in the Kilimanjaro region of Tanzania.
- Construction of 8 homes for street children in Peru.

Central to the success of Vine Trust's work has been its focus on collaboration and partnership. As well as key partners in both countries which run and administer the work taking place, Vine Trust has also connected governmental, corporate, academic and other NGO's from a range of different countries to these projects.

**About the Role:**

This key post will assist in the continued growth and development of the Trust's volunteer programme linked to its partnership construction projects, with a particular focus on positive impacts on volunteers, the organisations they work with and the respective Tanzanian communities. Although the role will primarily be responsible for developing the Trust's construction partnership volunteering programme, it will also have a support role for the Trust's medical volunteering programme. The post will also provide support for the management of the Trust's construction partnership projects in Tanzania.

As the Expedition and Education Programme Coordinator at Vine Trust, you will:

- Support the maintenance of long-term, accountable partnerships with local organizations and stakeholders, cultivating relationships built on trust, transparency, and respect.
- Collaborate with a diverse range of partners in the UK, Tanzania and other countries to support sustainable programs.

- Support projects which are focused on empowering local partners to drive programme development, respecting their unique understanding and strengths and that of their respective communities.
- Promote ethical volunteering opportunities that benefit local programmes and volunteers.
- Ensure volunteers are informed about programme objectives and their roles.
- Monitor and evaluate the impact and role of volunteers.
- Support the ongoing development of appropriate safeguarding measures, prioritizing the protection, safety, and welfare of all individuals connected with Vine Trust programs.
- Assist the Vine Trust's efforts in achieving environmental, social, and economic sustainability in all programs and activities.
- Collaborate with partners and communities to identify needs, monitor progress, and measure impact.

### **Role Requirements:**

#### **Essential:**

- Vine Trust holds firmly to the belief that the way it provides support to its partners is very important. The successful candidate for the position of Expeditions & Education Programme Coordinator will be fully supportive of Vine Trust's principles of how it operates as an organisation. (Vine Trust's principles can be found outlined on our website).
- A strong understanding of ethical and sustainable development practices, as well as proven experience in successful partnership development and management.
- The role requires excellent communication and interpersonal skills, as well as the ability to work effectively with diverse stakeholders.
- The nature of the position requires an ability to work on your own initiative as well as part of a team.
- Knowledge and experience of using MS Office.
- Educated to graduate level or relevant years of experience in projects similar to Vine Trust's work.

#### **Desirable:**

- At least 2 years of experience in a related field.
- Track record of leadership of activities/projects which have involved young people and/or adults.
- Experience of the voluntary or international development sector.
- Experience of working in cross-cultural projects/activities.
- Experience of working and/or volunteering outwith the UK.

### **Other Requirements:**

- Eligibility to work / reside in the UK is essential.
- Full driving licence & access to a car is required.
- PVG check will be required.

Vine Trust is an equal opportunity employer, and we encourage individuals from all backgrounds to apply. If you're ready to make a lasting impact, foster sustainable change, and promote ethical global citizenship, we invite you to apply for the Expeditions & Education Coordinator position at Vine Trust. Be part of our dedicated team and help us continue connecting people to change lives.